

## YULEE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, George Raysor, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** Our mission is to encourage, assist and involve parents in regular meaningful communication in regards to students' academic learning and other school activities ensuring that they are full partners in their child's education.

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### Review Rubric:

Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include:

- Explanation of the purpose of the parental involvement program;

- Description of what will be done; and
- Description of the beliefs or value of the LEA.

**Review Status:** Adequate

**Review Comments:**

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## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** All parents are invited to Parent Involvement and School Advisory Council Meetings. The voting members of our School Advisory Council have the responsibility for developing, implementing, and evaluating the School Improvement Plan and the Parental Involvement Plan. Representatives are voted in by their peers. Our council is responsible for the development, implementation, approval of use of funds, and evaluation of the school's Parental Involvement Plan. All parents were given the opportunity to review the plan and offer their input. The Title I Parent Involvement Plan is placed on SAC agenda for parents to review and add input. Our plan is easily accessible for parents to review after it is approved. It is located on our school's website and hard copies of the plan are available. The School-Parent Compact will be printed in each child's planner which goes home daily.

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### Review Rubric:

Strong responses include:

- Identification of the group responsible for the development, implementation and evaluation of the plans;
- Description of the procedures for selecting members of the group;
- Explanation of how the input from parents will be documented; and
- Description of the process and involvement of parents in the development of required plans; and
- Information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

**Review Status:** Adequate

**Review Comments:**

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## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, D	Guidance counselors will maintain continuous verbal and written communication with liaison for neglected/delinquent students.
2	Newsletters	Home School Connection Newsletters will be sent home monthly in the areas of Parental Involvement, Reading, Math, and Science.

3	Informational Parent Nights	The principal and faculty will advertise and conduct two meetings to provide information to parents in the fall 2017 in the areas of (Reading and Writing), (Math and Science).
4	Child Find, CARRT, Family Matters of Nassau County	Guidance counselors will maintain continuous verbal and written communication with the aforementioned agencies.
5	Title X,C	Guidance counselors will maintain continuous verbal and written communication with homeless liaison.

**Review Rubric:**

Strong responses include:

- Identification of the specific federal programs; and
- Description of how the programs will be coordinated.

**Review Status:** Adequate

**Review Comments:**

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## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	District Title One Coordinator/Principal	September 2017	Sign in sheets, parent feedback on surveys
2	School Website	Tech Contact	Ongoing	Screen print outs, parent feedback on surveys
3	Newsletter Mailed Home	Guidance/ Assistant Principal	July 2017	Copies of newsletter, parent feedback on surveys
4	Advertised on School Marquee	School Title One Coordinator	September 2017	Attendance at meeting, sign-in sheets
5	Blackboard Phone Message	Principal	September 2017	Attendance at meeting, sign-in sheets

**Review Rubric:**

Strong responses include:

- Identification of specific activities or tasks;
- Identification of the person(s) responsible for completing the task;
- Reasonable and realistic timelines; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

**Review Status:** Adequate

**Review Comments:**

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## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Reasonable and necessary expenses associated with parental involvement activities in order to arrange for necessary services (child care, transportation, etc.) will be procured by Title I funds. Multiple activities will be scheduled to accommodate parent needs to improve attendance at parent involvement activities. Teachers make themselves available for parent conferences both before and after school.

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### Review Rubric:

Strong responses include:

- Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and
- Specific examples of the flexible schedule offered to parents.

**Review Status:** Adequate

**Review Comments:**

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## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Science/Math Parent Night	Science/Math Committee Chair	increased parent awareness/communication of subject matter	October 2017	Annual Title I/ Climate/ School Improvement Surveys
2	Writing/Reading Parent Night	Writing/Reading Committee Chair	increased parent awareness/communication of subject matter	October 2017	Annual Title I/ Climate/ School Improvement Surveys
3	Informational Parent Nights	District Title One Coordinator/Principal	increased parent awareness of state and local academic content, achievement standards and assessments	September 2017	Annual Title I/ Climate/ School Improvement Surveys
4	School Newsletter	Assistant Principal	Increased parent awareness/communication of school matters	Monthly	Annual Title I/ Climate/ School Improvement Surveys
5	Home School	Guidance	parenting skills/ best	Monthly	Annual Title I/

	Connect		practices shared	Aug- Jun	Climate/ School Improvement Surveys
6	Volunteer Orientation	Volunteer Coordinator	increased parent involvement	September 2017	Parent feedback on survey/evaluation

**Review Rubric:**

Strong responses include:

- Description of the content and type of activity including the following: o The state’s academic content standards and state student academic achievement standards, State and local assessments including alternative assessments, Parental involvement requirements of Section 1118, and How to monitor their child’s progress and work with educators to improve the achievement of their child;
- Identification of the person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task

**Review Status:** Adequate

**Review Comments:**

**Staff Training**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	New Teacher Orientation to include how to work with parents as partners in their child's education	Principal/Assistant Principal/Leadership Team/Media Specialist	Teacher awareness of school-level expectations and how to manage/implement	July 2017	Feedback Forms
2	District New Teacher Orientation	Staff Development District Coordinator	Teacher awareness of district-level expectations and how to manage/implement	July 2017	Professional Development Evaluation Forms
3	Grade Level Curriculum Meetings to include how to work with parents as partners and how to build ties between parents and schools	Grade Level Chair	Planning and sharing best practices	Weekly	Effective lessons and student data
4	New Teacher Meetings/Mentors to include building ties between home and school and the value of parents as partners	Mentors/New Teacher Committee Chair	Ensures that new teachers are aware of best practices and school/ district policies	Monthly	Annual Title I/ Climate/ School Improvement Surveys

5	Volunteer Orientation	Volunteer Coordinator	Ensures parents understand how to most effectively volunteer in the school and work with their students at home	September 2017	Annual Title I/ Climate/ School Improvement Surveys
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**Review Rubric:**

• Content and type of activity including the following: Value following:

- Valuing of parental involvement,
- Communicating and working with parents,
- Implementation and coordination of parental involvement program,
- Building ties between home and school,
- Cultural sensitivity;

- Identification of person(s) responsible;
- Correlation to student academic achievement;
- Reasonable and realistic timelines; and
- Description of the evidence the LEA will use to demonstrate the effectiveness and/or completion of the activity/task.

**Review Status:** Adequate

**Review Comments:**

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**Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Volunteer Orientation is conducted to encourage parents to participate in the education of their children. In the month of October, we will combine our annual Parent Nights meeting to include Reading/Writing and Science/Math.

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**Review Rubric:**

Strong responses include:

- Identification of the type of activity;
- Specific steps necessary to implement this activity;
- Person(s) responsible;
- Timeline; and
- Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.

**Review Status:** Adequate

**Review Comments:**

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**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Mail outs, web sites, and newsletters, are all ways information regarding Title I is disseminated to parents. Open House, Informational Parent nights, and parent conferences are utilized to apprise parents of the school curriculum, forms of assessment to be given, how their child's progress will be monitored and reported, and the proficiency level their child is expected to meet. Parent participation in SAC, using information from the annual survey to revise/update school improvement strategies, identifying barriers that prevent parents from becoming involved through SAC participation and involving parents in finding solutions to those barriers ensure the SAC focuses upon desired issues.

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**Review Rubric:**

Strong responses include:

- Process for providing information to parents;
- Dissemination methods;
- Reasonable and realistic timelines for specific parent notifications; and
- Description of how the school will monitor that the information was provided.

**Review Status:** Adequate

**Review Comments:**

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**Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Important information gets sent home in students' primary language. District has an ELL coordinator who secures curriculum and supplies for ELL students and monitors progress. Information is posted in multiple languages at district website. The district parent leadership council will be utilized to determine any needs for format revision to any document. All schools in the Nassau County School District are handicapped accessible.

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**Review Rubric:**

Strong responses include:

- Process the school will use for translating information into a parent’s native language;
- Description of how the school will ensure that parents with disabilities will have access to parental involvement activities and/or services;
- Description of how the school will ensure that information is available to parents considering the fluctuating student populations;
- Specific languages in which information will be provided; and
- Process the school will use to monitor that schools provide information to parents in a language they can understand, if feasible.

**Review Status:** Adequate

**Review Comments:**

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### Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Curriculum Parent Nights	Curriculum Committee Chairs, School Administration	Subject based instructional strategies for parents to assist their children	Fall 2017
2	Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Title I Annual Meeting, YES Open House, parent conferences	District Title One Coordinator/Principal/Teachers	Subject based instructional strategies for parents to assist their children	Fall 2017, On-going

**Review Rubric:**

Strong responses include:

- Identification of the activity which may include the following:
- Involving parents in the development of staff training, providing literacy training, paying reasonable and necessary expenses to conduct parental involvement activities, training parents to help other parents, adopting and implementing model parental involvement programs,



organizing a local education agency parent advisory council, and/or developing roles for community organizations and/or business in parental involvement activities;

- Description of the implementation strategy;
- Identification of person(s) responsible;
- Correlation to student academic achievement; and
- Reasonable and realistic timelines.

**Review Status:** Adequate

**Review Comments:**

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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**Review Rubric:**

**Review Status:** Adequate

**Review Comments:**

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## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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**Review Rubric:**

School-Parent Compact must include the following components:

- Description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State's student academic achievement standards;
- Identification of ways parents will be responsible for supporting their children's learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child's classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and
- Highlight the importance of communication between teachers and parents on an ongoing basis through, at a minimum: parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child's achievement; Frequent reports to parents on their child's progress; and Reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and
- Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA].

**Review Status:** Adequate

**Review Comments:**

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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**Review Rubric:**

**Review Status:** Adequate

**Review Comments:**

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title I Meeting	1	600	Awareness of goals, better performance
2	Reading & Writing, Science and Math Parent Nights	2	400	Content specific teaching resources for parents

#### **Review Rubric:**

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

**Review Status:** Adequate

**Review Comments:**

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### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	New Teacher Orientation to include how to work with parents as partners in their child's education	1	10	Increased achievement in all subject areas
2	SDE Reading and Math In-service	2	65	Increased engagement during small group instruction time
3	iReady Training- Various Updates	1	65	Increase student achievement in math and reading

#### **Review Rubric:**

Strong responses include the content and type of activity, number of activities, number of participants, and the correlation to student achievement.

**Review Status:** Adequate

**Review Comments:**

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### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Small children	Provide child care
2	Awareness	Advertising, including School Reach
3	Time of activities	Evening events

**Review Rubric:**

Strong responses include:

- Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and
- Description of how the LEA will use the information gathered from the evaluation to design strategies for more effective parental involvement policies described in Section 1118.

**Review Status:** Adequate

**Review Comments:**

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**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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**Review Rubric:**

Activities described in this section should be correlated to student achievement and include sufficient detail that another LEA or school could use the information to develop a similar program.

**Review Status:** Adequate

**Review Comments:**

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